

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
January 8, 2026**

The Bushkill Township Board of Supervisors held their regular meeting on Thursday, January 8, 2026, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. McKeon. Also present at the meeting were the Manager, Belinda A. Roberts, Solicitor Gary Asteak, Township Engineer Robert Collura, Chief Michael McLouth, Open Space Coordinator Kerry Reider, and Zoning Officer Todd Weidman. There were 7 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**Sign Ins:** None

**Motion to Approve the Agenda:** Chairman Kocher asked if there was any need to amend the agenda. Belinda Roberts stated there were no changes to the agenda. **Motion** by Julie Bender was seconded by Carolyn Hill and approved unanimously to approve the amended agenda.

**Approval of Minutes**

**December 4, 2025 & January 5, 2026 - Motion** by Randy Knauss was seconded by Keith McKeon and approved unanimously to approve the minutes of December 4, 2025 & January 5, 2026.

**Reports**

1. **Police** - Chief McLouth provided the Police Report.
2. **Treasurer** - Report Enclosed
3. **Tax Collector** - Report Enclosed; Newly Elected Tax Collector Nicole Simeti Bitting introduced herself to the Board.
4. **Zoning Officer** - Zoning Officer Todd Weidman provided the report.
  - **Zoning Hearing Board December Appeals:**
    - a. **Appeal #2025-15** - Mighty Pawz is requesting a Special Exception approval for a Kennel and Veterinary Office (Sec. 504.C) within an existing Accessory Structure at 911 Gove Road, located in the Rural Residential Zoning district of Bushkill Township.
    - b. **Appeal #2026-01** - Troy Faust is proposing to construct a New Home on an existing non-conforming lot. He is requesting a variance from Front yard requirement and the Side yard requirements (Sec. 607) for a home at 105 Cherry Hill Road, located in the Village Zoning district of Bushkill Township.
5. **Public Works** - William Kummer provided the report.
6. **Library** - No meeting was held in December.
7. **Recreation** - No meeting was held in December.
8. **Fire Company** - BTVFC President Alex Thompson provided the report.
  - **Ambulance Report** -
9. **Engineer** -
10. **Solicitor** -
  - a. **Intergovernmental Agreement** - Resolution 2026-03 authorizes the execution of the Intergovernmental Agreement between Bushkill, Plainfield, and Moore Township which allows for the cooperation in construction, repair, and maintenance of roads. **Motion** by Julie Bender was seconded by Randy Knauss and approved unanimously to approve Resolution 2026-03.

**b. Resolution 2026-02** - Resolution 2026-02 authorizes the Execution of Agreement of Sale for the Conservation Easement of OS 100. Closing is scheduled for January 14, 2026. **Motion** by Carolyn Hill was seconded by Keith McKeon and approved unanimously to approve Resolution 2026-02.

**11. EAC** - Open Space Coordinator Kerry Reider stated the report enclosed.

**12. NAZ COG** - Report Enclosed

**13. Emergency Mgmt.** - Emergency Management Coordinator Tom Barnowski provided the report.

#### **NEW BUSINESS:**

**14. 2026 Fuel, Stone, Paving Material & Material Hauling Bid** - Advertise the 2026 Fuel, Stone, Paving Material & Material Hauling bids. All bids will be managed electronically through Penn Bid. Bids shall be submitted no later than 2:00pm Thursday, February 5, 2026, at which time the bids will be officially opened, and results displayed publicly on Penn Bid. The bids can be considered by the Board during the February 5, 2026, meeting. **Motion** by Randy Knauss was seconded by Keith McKeon and approved unanimously to approve the advertisement of the 2026 bids.

**15. Ag Security Area** - Robert C. Oswald (3220 Longley Road, Nazareth, PA 18064) owns 22 acres (Parcel No. J6-14-6-0432, J6-14-6A-0432 & J6-18-8-0432) in Upper Nazareth. Mr. Oswald would like to have the 3 parcels included in the Bushkill Township Ag Security Area. Upper Nazareth does not have an Ag Security Area, and has passed Resolution 25-23 on December 17, 2025, for Bushkill Township to consider Mr. Oswald's request. **Motion** by Carolyn Hill was seconded by Julie Bender and approved unanimously to acknowledge receipt of the request by Mr. Oswald and to authorize the Solicitor to proceed with the next steps in the process, advertisement, and scheduling of Ag Security Committee meeting.

**16. Codification of Township Ordinances** - Solicitor Asteak provided an explanation to the Board and meeting attendees regarding the Codification of Township Ordinances. This process will allow for decades of Township Ordinances to be organized, consolidate any ordinances that have been removed or updated, and will be added to the Township's website. The initial table of contents is ready for review by the Board of Supervisors and the Chief of Police for any comments.

**17. 2026 Spring Newsletter** - Articles to be submitted by Monday, March 2, 2026.

**PAY BILLS: Bill List - \$352,2441.18** - **Motion** by Julie Bender was seconded by Randy Knauss and approved unanimously to pay the bills.

**COORESPONDENCE: PSATS Bulletin**  
**PSATS 2024 Unemployment Dividend**  
**Knauss Health Insurance**

**EXECUTIVE SESSION:** Will be needed to discuss matters of Real Estate

The Board of Supervisors entered Executive session at 6:18pm to discuss matters of Real Estate. The Board of Supervisors reconvened at 6:25pm and made the following motions:

Authorize the Open Space Coordinator to obtain an appraisal at a maximum cost of \$2000.00 for a Conservation Easement on OS-102. Motion by Keith McKeon seconded by Carolyn Hill and approved unanimously to authorize the appraisal for OS-102.

**GOOD OF THE BOARD: Next regular Board of Supervisors Meeting - February 5, 2026 @ 6:00pm**

**ADJOURNMENT:** Chairman Kocher asked if there was any other business, hearing none, Chairman Kocher asked for a motion to adjourn the meeting. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to adjourn the meeting at 6:26pm.

Respectfully Submitted,

Belinda A. Roberts, Manager