

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
March 5, 2026**

The Bushkill Township Board of Supervisors held their regular meeting on Thursday, March 5, 2026, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. McKeon. Also present at the meeting were the Manager, Belinda A. Roberts, Solicitor Gary Asteak, Township Engineer Robert Collura, Chief Michael McLouth, Zoning Officer Todd Weidman, and Open Space Coordinator Kerry Reider. There were 7 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Sign Ins: Joseph DiGerlando addressed the Board on behalf of the Jacobsburg Historical Society regarding a Historical Bus Trip throughout the Township as part of the 250th celebration of the US and requested a \$1500.00 donation from Bushkill Township. **Motion** by Julie Bender was seconded by Keith McKeon and approved unanimously to authorize the \$1500.00 donation for JHS Historic Bus Tour of Bushkill Township Historic properties.

Motion to Approve the Agenda: Chairman Kocher asked if there was any need to amend the agenda. Belinda Roberts stated there were no changes to the agenda. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to approve the agenda.

Approval of Minutes

February 5, 2026 - Motion by Julie Bender was seconded by Randy Knauss and approved unanimously to approve the minutes of February 5, 2026.

SUBDIVISION: #2025-06 379 Mountain Road Minor Subdivision (owner Jeffrey Minnich) - Preliminary/Final Plan, creating 1(one) New Lot in the (RR) Rural Residential Zoning District.

Resolution 2026-07 - Approves the Preliminary/Final plan for the 379 Mountain Road Minor Subdivision with the following comments provided by the Township Engineer:

1. Owner's statement must be signed by the owner and notarized. (BT SALDO §703 C.4)

Motion by Carolyn Hill was seconded by Keith McKeon and approved unanimously to approve Resolution 2026-07.

Reports

1. **Police** - Chief McLouth provided the Police Report.
2. **Treasurer** - Report Enclosed
3. **Tax Collector** - Report Enclosed
4. **Zoning Officer** – Zoning Officer, Todd Weidman provided the report.
 - **Zoning Hearing Board Appeals:** No appeals - March 9, 2026, ZHB meeting is cancelled.
5. **Public Works** - William Kummer provided the report.
6. **Library** - Library Representative Keith McKeon provided the report.
7. **Recreation** -Nothing to note.
8. **Fire Company** - BTVFC President Alex Thompson provided the report.
 - a. Prior approval was provided by the Board of Supervisors to allow BTVFC to take the Fire Police Vehicle for training on March 1, 2026.

• **Ambulance Report -**

9. Engineer -

10. Solicitor -

- a. A Subdivision Improvement Agreement -** Bushkill Center Fields Subdivision - Extension of Resolution 2023-11, to allow more time for Mr. Ronca to record subdivision plans. **Motion** by Julie Bender was seconded by Keith McKeon and approved unanimously to authorize execution of Resolution 2023-11 for an additional 90 Days to allow Mr. Ronca to record the Bushkill Center Fields Subdivision.
- b. Zoning Ordinance Amendments –** Solicitor Asteak stated that the Zoning Ordinance Amendments were sent to the Bushkill Township Planning Commission, the Lehigh Valley Planning Commission, and the Nazareth COG for review and comment on February 12, 2026. **Motion** by Keith McKeon was seconded by Carolyn Hill and approved unanimously to authorize the advertisement of the Zoning Ordinance amendment for potential adoption at the April 2, 2026, meeting.
- c. Resolution 2026-08 - Resolution 2026-06** was approved during the February 5, 2026, Supervisors meeting. Resolution 2026-08 amends Resolution 2026-06 to add the additional acreage of .0307 acres to the Conservation Easement on Romaneve and authorize Kerry Reider to sign documents on behalf of Bushkill Township at time of settlement. **Motion** by Randy Knauss was seconded by Keith McKeon and approved unanimously to approve Resolution 2026-08.

11. EAC - Open Space Coordinator Kerry Reider stated the report enclosed.

12. NAZ COG - February Meeting was cancelled.

13. Emergency Mgmt. - Report enclosed.

NEW BUSINESS:

- 14. Block Party Request -** Brian Ransom has requested to close Country Chase for the annual Country Chase Block Party on Saturday, July 11, 2026, from 11am to 10pm. They last held the annual block party in July 2023. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to approve the closing of the Country Chase for the requested Block Party.
- 15. Liberty Tree -** Recommendation to plant 2 Princeton American Elm trees in the front of the Municipal Building in honor of the 250th Celebration of the US. **Motion** by Keith McKeon was seconded by Randy Knauss and approved unanimously to authorize the expenditure and planting of 2 Princeton Elm Trees and appropriate plaques to signify the planting.
- 16. PennDOT Local Road Count Program -** PennDOT has contracted with National Data & Surveying Services to collect traffic data on Township owned roads between March 2, 2026 - November 19, 2026. The roads will include Beil Ave., Blackstone Dr., Chase Hollow Dr., Gove Rd., Gower Rd., Hawk Rd., Kathleen Dr., Knauss Rd., Muschlitz Rd., Swamp Rd., & Young Rd.

PAY BILLS: Bill List - \$187,202.89 - Motion by Julie Bender was seconded by Randy Knauss and approved unanimously to pay the bills.

**COORESPONDENCE: First Energy - Street Light Conversion
PSATS Bulletin**

EXECUTIVE SESSION: The Board of Supervisors entered Executive session at 6:20pm to discuss matters of Real Estate. The Board of Supervisors reconvened at 6:30pm and made the following motion:

Authorize the Open Space Coordinator to make an offer up to the appraised value for Conservation Easements on OS-91, OS-102, and OS-103. **Motion** by Keith McKeon was seconded by Randy Knauss and approved

unanimously to authorize the Open Space Coordinator to make an offer up to the appraised value for OS-91, OS-102, and OS-103.

GOOD OF THE BOARD:

Next regular Board of Supervisors Meeting - April 2, 2026 @ 6:00pm
2026 PSATS Conference - April 19, 2026 - April 22, 2026
2026 Clean Up Day - April 24, 2026 & April 25, 2026
2026 BTVFC Carnival - April 29, 2026 - May 3, 2026

ADJOURNMENT: Chairman Kocher asked if there was any other business, hearing none, Chairman Kocher asked for a motion to adjourn the meeting. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to adjourn the meeting at 6:31pm.

Respectfully Submitted,

Belinda A. Roberts, Manager