

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS**  
**1114 BUSHKILL CENTER ROAD**  
**NAZARETH, PA 18064**

**MINUTES**  
**April 7, 2022**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, April 7, 2022, at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Bender, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Engineer Robert Collura, Police Chief Michael McLouth, Zoning Officer Kenneth Shiffert, Open Space Coordinator Kerry Reider and Planning Administrator Todd Weidman. There were 25 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**EAGLE SCOUT PROJECT RECOGNITION:**

- a. **Eagle Scout Philip Snyder: Resolution 2022-07** – Recognizing Bushkill Township resident Philip Snyder, for the Memorial Garden that was created in memory of two former Chief of Police as well as the first Police Service Canine. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to adopt Resolution 2022-07.
  
- b. **Eagle Scout Kyle Morris: Resolution 2022-09** – Recognizing Bushkill Township resident Kyle Morris of E. Dell Road, Troop 74, has reached the level of Eagle Scout. Kyle constructed 4 (four) Community Blessing Boxes for the collection of food and clothing donations for the needy. **Motion** by Carolyn Hill seconded by Harrison Kline and approved unanimously to adopt Resolution 2022-09.

**SIGN INS: NONE**

**MOTION TO CHANGE AGENDA:** Chairman Kocher asked if there was any need to amend the agenda. Township Manager stated that there were 3 changes to the agenda. The addition of Resolution 2022-11 ARPA Funding, Bill list was updated to reflect an additional check, and the Two Rivers Trail Agreement. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to amend the agenda.

**LVPC:** Multi-Municipal Comprehensive Plan Presentation – Geoff Reese from the Lehigh Valley Planning Commission provided a short presentation of the DRAFT Nazareth Area Multi-Municipal Comprehensive Plan. Chairman Kocher stated that once the plan is ready for adoption it will be placed onto the Township website for the public comment.

## Approval of Minutes

1. **March 3, 2022 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes of March 3, 2022

## Reports

2. **Police** – Chief McLouth provided the Police Report
3. **Treasurer** – Report Enclosed
4. **Tax Collector** – Tax Collector report enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report
6. **Public Works** – Kyle Kline provided the Public Works Report
  - a. **Roof Replacement Quotes** – 3 quotes have been received to replace the Roof at 897 Clearfield Road. Bachman’s Roofing, Alan Kunsman Const., & Joseph Seifert Construction. **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to approve Joseph Seifert Construction to replace the Public Works Dept. Roof.
7. **Library** – Report enclosed
8. **Recreation** – No Report
9. **Fire Company** – Nick Zaso provided report. January & February Reports Enclosed
10. **Engineer** – Township Engineer Bob Collura provided the report.
11. **Solicitor** – No Report
12. **EAC** – Open Space Coordinator Kerry Reider provided the report.
  - a. **Old Allentown Road Property** – Relief requested by Mr. & Mrs. Steadman with regards to putting a fence within the Easement Buffer area, the septic location, and Stormwater Management requirement. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to grant relief from Zoning Ordinance section 905E for fence and septic installation with the condition that Solicitor Asteak must prepare the notification letter stating all waivers and easement information for 390 Old Allentown Road (Mr. & Mrs. Steadman). Access & Utility Easement – Mr. & Prs Steadman will contribute \$500, and the Township will pay the balance. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to grant the access easement.
  - b. **Heintzleman Preserve Barn Roof Repair** – 2 quotes received: Kardelis Roofing & Vishnesky. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to hire Vishnesky & Sons to repair the Barn Roof at the Heintzleman Preserve.
13. **NAZ COG** – No meeting held
14. **Emergency Mgmt.** – No Report

## OLD BUSINESS:

### 15. Municipal Building Renovation

16. **Fehr Property Divesture (Bid Opening)** – Bids opened at 6pm by Solicitor Asteak & Open Space Coordinator Kerry Reider. 8 Bids received; 4 bids were rejected for not having 10% bid checks attached. The high bidder Jonathan and Kartrina Schmidt \$376,501.00. **Resolution 2022-12 - Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2022-12.
17. **2022 Stone & Paving Bid** – 2022 Stone & Paving bids were tabled at the March meeting to allow the Manager and PW Foreman to discuss the bids received. It is the recommendation of the PW Foreman that the Township reject all bids received for Stone & Paving material and utilize COSTARS pricing for 2022. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to reject the 2022 bids that were received in March.

## NEW BUSINESS:

18. **Resolution 2022-08** – Resolution 2022-08 approving the acquisition of OS 58 A. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to authorize execution of Resolution 2022-08.
19. **Resolution 2022-13** – Resolution supporting America250PA and commemorating the 250th Birthday of the United States in 2026. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to adopt Resolution 2022-10.
20. **Request from Jacobsburg Historical Society** – JHS will have their 50<sup>th</sup> Anniversary in May and has sent a letter to the Township requesting that JHS be recognized as the Official Historical Society of the Township. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to recognize Jacobsburg Historical Society as Bushkill Townships Historical Society
21. **PA Environmental Council** - Annual donation request by the PEC. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to donate \$50.00 to the PEC.
22. **Electronic Recycling** - Bushkill Township will host its 1st ever Electronic Recycling Event on June 8, 2022, for Bushkill Residents. Responsible Recycling Services will be located at the Lucas Lane Parking Lot (same area as Clean Up Day) from 3 to 6 pm or until the 2 trucks are full.
23. **Biosolids Resolution (Proposed)** – **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to support the proposed Biosolids Resolution as presented by Plainfield Township at the PSATS annual Conference. Chairman Kocher explained that this resolution would have the state allow for the local municipalities to regulate the application of biosolids
24. **Roadbotics** – Roadbotics is a Pittsburgh based company that creates maps using artificial intelligence. The AI software created by Roadbotics, called Roadway and AgileMapper would assist the Township in assessing the infrastructure needs of the Township Roads. The cost is \$17,900, with an annual subscription of \$8,225.00. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to contract with Roadbotics.

**25. Resolution 2022-11** – Resolution approving the appropriation of the American Recovery Plan Funds for the 2021 budget per the guidance of Zelenkofske Axelrod, LLC. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to adopt Resolution 2022-11.

**26. Two Rivers Trail Agreement - Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to implement the Two River Trails Agreement.

**PAY BILLS: Bill List** - \$272,266.90 - **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills. Chairman Kocher abstained from voting on Check 381130

**EXECUTIVE SESSION:** The Board of Supervisors entered an executive session to discuss real estate matters at 6:55pm and reconvened at 6:59pm. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the Open Space Coordinator to offer up to the appraised value for Conservation Easements on OS-5 and OS-30.

**GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – May 5, 2022 @ 6:00pm**

**ADJOURNMENT: Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:01pm.

Respectfully Submitted,

Belinda A. Roberts, Manager