

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
May 5, 2022**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, May 5, 2022, at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Bender, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Engineer Robert Collura, Zoning Officer Kenneth Shiffert, Open Space Coordinator Kerry Reider and Planning Administrator Todd Weidman. There were 8 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS: NONE**

**MOTION TO CHANGE AGENDA:** No changes to the agenda. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve the agenda.

**SUBDIVISIONS: #2018-08 – High Street Estates** – Plan had received final approval on December 5, 2019. The Township is in receipt of the Letter of Credit which is consistent with the Improvements & Cost Estimate and has been reviewed by Solicitor Asteak. The Subdivision Improvements agreement has been received and is ready for authorization and execution by the Board. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously

**Approval of Minutes**

1. **April 7, 2022 - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the minutes of April 7, 2022

**Reports**

2. **Police** – Report Enclosed
3. **Treasurer** – Report Enclosed
4. **Tax Collector** – Tax Collector report enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report
6. **Public Works** – Kyle Kline provided the Public Works Report
7. **Library** – Shawn Wright provided the report

**8. Recreation** – No Report

**9. Fire Company** – Alex Thompson provided the report

**10. Engineer** – Township Engineer Bob Collura provided the report.

**11. Solicitor** – No Report

**12. EAC** – Open Space Coordinator Kerry Reider provided the report. Kerry stated during his report that Tyler Barnes with the PA Game Commission attended the meeting to introduce himself as he replaced Brad Kreider who retired at the end of 2021. Mr. Barnes stated that the Township may want to consider switching from the Safety Zone program to the Farm/Game program as the Farm/Game program offers more opportunities to be assisted by the Game Commission, as well as funding opportunities. The EAC recommended to the Board of Supervisors to move to the Farm/Game program. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize the change with the PA Game Commission from the Safety Zone program to the Farm/Game program.

**13. NAZ COG** – Next meeting is May 24, 2022. Chairman Kocher asked if there were any comments from the Board of Supervisors regarding the Multi Municipal Comp Plan that was presented by the LVPC during the April 7, 2022, Board of Supervisors Meeting. There were no comments by the Board of Supervisors. Solicitor Asteak stated that Geoff Reese would be retiring from the LVPC after 42 years on May 13, 2022.

**14. Emergency Mgmt.** – Tom Baranowski provided the report

#### **OLD BUSINESS:**

**15. Municipal Building Renovation**

**16. 2022 Road Project** –

#### **NEW BUSINESS:**

**17. Planning Module – 160 E. Moorestown Road** – 160 E. Moorestown Road, has a malfunctioning septic system. Proposing a Small Flow Treatment Facility (SFTF) to replace the malfunctioning system. EAC has reviewed the plan and does not recommend approval of a Small Flow Treatment Facility unless all other options have been exhausted. The PC has recommended approval with the condition that securities and an agreement be established to protect the Township. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the Planning Module and authorize the Secretary to execute the necessary documents with the following conditions:

1. SEO Robert Collura must obtain a perpetual maintenance agreement from the property owner with regards to bi-annual or annual inspections of the system by an outside agency and copy of the agreement will remain on file at the Municipal Offices
2. SEO after consultation with the Township Solicitor will recommend an amount for securities from the property owner to be placed with the Township.

- 18. Resolution 2022-14** – Resolution Recognizing and honoring Peace Officers for their bravery, dedication, heroism and to designate May 15, 2022, as “Peace Officers Memorial Day” and May 11-17, 2022 as “Police Week” in Bushkill Township. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2022-14.
- 19. Resolution 2022-15** – Resolution Recognizing Public Works employees for their hard work and dedication and to designate May 15–21, 2022, as “Public Works Week” in Bushkill Township. **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to approve Resolution 2022-15.
- 20. Resolution 2022-16** – Document Disposal - **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve Resolution 2022-16.
- 21. Resolution 2022-17** – Resolution recognizing and honoring Firefighters for their bravery, dedication, heroism and to designate May 4, 2022, as “Firefighters’ Day” in Bushkill Township. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve Resolution 2022-17.
- 22. Bushkill Center Road (SR 4025) Bridge Maintenance Repairs** – Project is in design stage, approximate let date would be in Summer 2024. PennDOT is asking for concerns the Township has regarding the project. There will be a detour in place for the project which should last approximately 3 months.

**PAY BILLS: Bill List** - \$223,972.04 - **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to pay the bills.

**GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – June 2, 2022 @ 6:00pm**  
**National Police Week** – May 11 – May 17, 2022  
**Peace Officers Memorial Day** – May 15, 2022  
**National Public Works Week** – May 15 – May 21, 2022  
**Election Day** – May 17, 2022

**ADJOURNMENT: Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:26pm.

Respectfully Submitted,

Belinda A. Roberts, Manager