

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
June 2, 2022**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, June 2, 2022, at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Bender, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Chief McLouth, Captain Dempsey, Engineer Robert Collura, Zoning Officer Kenneth Shiffert, Open Space Coordinator Kerry Reider and Planning Administrator Todd Weidman. There were 10 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS: None**

**MOTION TO CHANGE AGENDA:** Chairman Kocher asked if there was any need to amend the agenda. Township Manager stated that there was 1 change to the agenda. The addition of the Letter of Credit reduction request by KayBuilders for Scenic View West Development. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to amend the agenda.

**SUBDIVISIONS: None**

**Approval of Minutes**

1. **May 5, 2022 - Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve the minutes of May 5, 2022

**Reports**

2. **Police** – Chief McLouth provided the police report
3. **Treasurer** – Report Enclosed
4. **Tax Collector** – Tax Collector report enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report
6. **Public Works** – Kyle Kline provided the Public Works Report
7. **Library** – Shawn Wright provided the report
8. **Recreation** – No Report
9. **Fire Company** – Alex Thompson provided the report
10. **Engineer** – Township Engineer Bob Collura provided the report.

## 11. Solicitor –

- a. **Assignment & Assumption of Lease Agreement** (Fehr Property) – **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the assignment & assumption of Lease Agreement.
- b. **Resolution 2022-18** – Authorizing the Chairman & Township Secretary as signatories for the sale of the Fehr Property to Mr. & Mrs. Schmidt. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve Resolution 2022-18.
- c. **Conservation Easement** – Mr. & Mrs. Steadman (390 Old Allentown Road) - **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the Conservation Easement for 390 Old Allentown Road.
- d. **160 E. Moorestown Road** – Small Flow Treatment Facility has been proposed for installation at the listed property due to a malfunctioning septic system. Authorize the Solicitor to prepare an agreement like the existing Holding Tank Agreement. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to authorize Solicitor Asteak to draw up agreement.

12. **EAC** – Kerry Reider provided the report

13. **NAZ COG** – No meeting

14. **Emergency Mgmt.** – Tom Baranowski provided the report

## OLD BUSINESS:

15. **Municipal Building Renovation** – Nothing to note

16. **2022 Road Project** – 2022 Road Project has been approved by the PennDOT Municipal Services Representative, and work has started.

17. **SR 4025 (Bushkill Center Road) over West Branch Bushkill Creek** – PennDOT to repair bridge in 2024. Update on detour and closure provided.

## NEW BUSINESS:

18. **Embassy Bank** – Authorization to switch Financial Institutions from Fidelity Bank (Formerly Merchants Bank) to Embassy Bank. **Motion** by Julie bender seconded by Jason Smith and approved unanimously to

19. **Policy 2022-21 – Milling Policy** – Policy regulating the use and disposal of millings from Township Road Projects. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to approve Policy 2022-21.

20. **Resolution 2022-19** - Recognizing Joanne Rossi on her retirement after 33 years of service running the BeSafe After School and Preschool Program. **Motion** by Carolyn Hill seconded by Harrison Kline and approved unanimously to approve Resolution 2022-19.

**PAY BILLS: Bill List - \$287,938.27- Motion** by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

**GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – July 7, 2022 @ 6:00pm**

**EXECUTIVE SESSION:** The Board of Supervisors entered Executive session at 6:24pm to discuss Real Estate matters. The meeting was called to order at 6:47pm, no action was taken.

**ADJOURNMENT: Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:47pm.

Respectfully Submitted,

Belinda A. Roberts, Manager